

Services Export Promotion Council

Re: Quotation for designing and printing of SEPC Annual Report for the FY 2015-16.

30TH December, 2016

SEPC/Tender(AR)-02/2016-17

Services Export Promotion Council (SEPC), 3rd floor, NCHF Building, 6A/6 Sri Fort Institutional Area, New Delhi - 110049 invites quotations for "designing and printing of SEPC Annual Report 2015-16" - English and Hindi version (with Translation also)

Interested companies may submit their estimate/price bid by post in a sealed packed lasted by 10th January, 2017 (5.00 p.m.) to the Director General, SEPC, office address as mentioned above. The complete designing, printing and delivery of the Annual Report are to be completed by 20th January, 2017. Kindly send your quotes as per the specification mentioned as under:

A. Specification of Annual Report (English)

Size: : 8.25 x 11

Quantity: 500 copies/ 300 copies (Kindly quote for 500 and 300 copies both)

Pages: 50+cover (approx.) printed both side

Printing: 4 colour

Paper: Text: 170 gsm

Cover: 300 gsm

and also quote for :

Text: 130 gsm

Cover page: 250 gsm

B. Specification of Annual Report (Hindi Digital Printing)

Size: 8.25 x 11

Quantity: 50 copies

Pages :50 + cover (approx) - printed both side

Printing: 4 colour

Paper: Text: 170 gsm

Cover 300 gsm

and also quote for

Text: 130 gsm

Cover: 250 gsm

Kindly quote tender number "SEPC/Tender(AR)-02/2016-17" on the cover the of the envelope.

Note:

1. The office reserves all rights to accept or cancel any quotation without showing any reason.
2. Company who can deliver till 20th January, 2017 only may apply
3. Company should have in-house English to Hindi conversation facility.

For Services Export Promotion Council


(Sangeeta Saxena)