

Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Cooperatives  
Local Government Division  
Urban Primary Health Care Services Delivery Project-II  
Project Management Unit (PMU)  
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উপস্থাপিত পত্রিকা  
স্বাধীনতা সংবাদ

Memo No: UPHCSDP-II/PMU/COR/PPME/2018/02/177

Date: 13/05/2019

**REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR PROJECT  
PERFORMANCE MONITORING AND EVALUATION (PPME) FIRM. Package No.  
SD-02 [Quality and Cost Based Selection: Full Technical Proposal]**

**[International]**

1. The Government of the People's Republic of Bangladesh has received a loan from the Asian Development Bank (ADB) towards the cost of Urban Primary Health Care Services Delivery Project-II (UPHCSDP-II), under Local Government Division (LGD) of the Ministry of Local Government, Rural Development and Cooperatives. Part of this financing will be used to engage consultants to provide Consulting Services under this contract as the "Project Performance Monitoring and Evaluation (PPM&E)" Firm.
2. UPHCSDP-II, on behalf of LGD, MoLGRD&C now invites Expression of Interest (EOI) from reputed consulting firms from ADB member countries for short-listing in order to provide consulting services in the area of "Project Performance Monitoring and Evaluation (PPM&E)"
3. The objectives of the consulting services are to provide technical assistance to the PMU on overall monitoring and evaluation activities for tracking progress of the project performance including PA NGOs, to assess the impact of the intervention on PHC services particularly on maternal, child and reproductive health, violence against women, BCC activities and to evaluate project sustainability and effectiveness.
4. The PPME Firm among others will provide (i) Project baseline, endline and slum survey, (ii) Semiannual ISI Performance Monitoring Survey; (iii) verify and update red cards for poor households annually and support the PA-NGOs for effective management of the red card system; (iv) conduct/update GIS survey covering the 45 PA areas; (v) assess the PA NGO incentive scheme; and (vi) evaluate training/capacity building in all spheres of the project components and (vii) Revised Quarterly Progress Report format to include monitoring of indicators for quality of services and performance targets. Additionally, the firm will link with the HMIS and submit reports to the PMU for measurement and decision making. Moreover, data collection, data coding, data scrutiny, data management and data computerization relating to the tasks will be of prime importance. In view of the above tasks, the firm will develop detailed methodology and survey design to monitor and evaluate the partners' performance and inform the PMU.
5. The PPME firm will have at least 10 years of experience in similar monitoring and evaluation work. Firms with previous experience in the urban health sector will be given preference. The Firm should have a team comprised of a variety of skills to ensure that the assignment benefits from global best practices in Project Performance Monitoring, coupled with in-depth knowledge of the local context for implementation of monitoring and evaluation activities in urban Bangladesh. The consulting service will require about 144 person months and to be implemented over 42 calendar months from the commencement date. The assignment location will be in Dhaka, Bangladesh and other urban areas of the project.
6. Interested consulting firms must submit an "Expression of Interest (EOI)" in a standard form, using the "Template for Expression of Interest (Consulting Firms)", which can be obtained by contacting the Project Director (UPHCSDP-II) or downloading from the ADB website (<https://www.adb.org/documents/recruitment-firms-individual-consultants-executing-agencies>) and click "Expression of Interest for All Selection Methods" or project website ([www.uphcdp.gov.bd](http://www.uphcdp.gov.bd)). The EOI may be submitted either online through ADB's website or in hardcopy to the address indicated below. For online submission, the consulting firm must be registered with ADB's CMS (Consultant Management System) at <http://www.adb.org>. All requested information must be filled-in completely. For hardcopy submission: (1) obtain the Template for Expression of Interest (Consulting Firms) as instructed above, and (2) prepare and submit to the address indicated below. "Expression of Interest (EOI): Project Performance Monitoring and Evaluation (PPM&E)" should appear on the envelope. Nevertheless, all firms are encouraged to submit their EOI online through ADB's CMS.
7. A consulting firm will be selected following the Quality and Cost Based Selection (QCBS) method in accordance with the procedures set in the Guidelines on "The Use of Consultants by Asian Development Bank and its Borrowers". The EOIs will be evaluated based on the complete information provided in the Template for Expression of Interest (Consulting Firms). The firm(s) should include in their expression of interest the following information: a) General and overall experience of the firm; b) Experience working in similar geographic regions of countries; c) Annual turnover of the firm for the last five years; d) Nature, cost, person month inputs, employer, location and disciplines required for the work undertaken; e) Experience of the firm in the required area of expertise; and f) Summary of permanent professional employees and resource persons.
8. EOI must be submitted online or received at the address indicated below on or before 13 June 2019 by 02:30 PM Bangladesh local time. The Consulting services contract award and signing will be subject to ADB's approval. If the last date of submission falls on a government holiday then the next working day shall be considered as the last day.
9. The EOI submitted by a consulting firm will be rejected if it or its associated firm has been debarred by GoB or the ADB.



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