

30th March, 2022

Dear Members,

Subject: Mandatory Filing/Issuance of RCMC Through DGFT Common Digital Platform

As you are aware, DGFT has launched a common e-RCMC module for all EPCs Vide DGFT Notice No 35/2021-22 dated 24.2.2022 (copy attached). It has been made mandatory for the exporters to file RCMC application through this new common digital RCMC portal.

2. SEPC has also on-boarded on this digital e-RCMC portal. Now the members can apply for New/Renew RCMC for EPCES through this portal.

3. DGFT guide for using the portal is at annexure -1.

4. Members will have to login on the DGFT portal www.dgft.gov.in by clicking on the **Services -> E-RCMC**. Members who are already registered with DGFT portal may use the same user id and password for logging into the portal. If members are not already registered with DGFT portal, they have to press register button and get themselves registered.

5. While applying for RCMC, you should keep the copy of relevant documents (Self certified letter for proof of export turnover, valid LOA/LOP, etc) ready as you will be required to upload these documents.

6. Please send an email to abhishek.sahdev@servicesepec.org & kapil.dev@servicesepec.org after making payments so that the payments are reconciled and adjusted for.

7. For any difficulty in applying for RCMC on new common digital portal of DGFT, please contact the following officers.

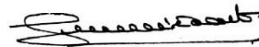
Sr. No	Name	Designation	Contact Number	Email id
1	Abhishek Sahdev	Assistant Director	9560264622	abhishek.sahdev@servicesepec.org
2	Arun Verma	Senior Assistant	8766331146	arun.verma@servicesepec.org

8. On the New DGFT portal membership fee is to be paid through the payment gateway provided in the portal. Thus, members cannot pay in advance and then apply for RCMC. They will have to make payment while applying using the payment gateway.

9. The New DGFT portal shall be used for all purpose of New, Renewal and Amendment Certificate. The SEPC Fee Structure for FY 2022-2023 is at annexure-2.

Looking forward to your complete cooperation in smooth execution of this endeavor.

With best regards,



CA Sunil H. Talati
Chairman, SEPC