

15th June, 2022

Dear Members,

Subject: Changes in System with respect of AD Code Registration in Exports.

Please find attached advisory No: 10/2022 dated 14th June, 2022 issued by DGoS, ICES on the subject mentioned above.

2. Some points are mentioned below about the AD code:
 - AD code stands for Authorised Dealer Code. This is a 14-digit code, which is required to be obtained after the Import Export Code Registration for import-export business.
 - The AD code can be obtained from the Bank (on bank letterhead) where the exporter has opened its current account for the export & import. Bank gives the 14 Digit AD code on bank letterhead (as per format specified by the DGFT).
 - An AD Code registration with customs ensures that any government benefits you avail of – duty rebates and exemptions, GST (Goods and Services Tax) refunds, etc – are credited directly to your current account.
3. As per the said advisory following are mentioned below:
 - **Erstwhile Process:** - An AD Code was required to be registered at every port where documents were filed. There could be multiple AD codes associated with an IEC at various ports. The registration request could be made online either through ICEGATE ID or at the Customs House. The same was to be approved by an officer at every individual port, where the IEC sought the registration of the AD code.
 - **New Changes** - AD code with associated bank account will now require to be registered in the System at only one port, and thereafter, the AD code would be available at all Customs locations. Once an AD code is registered against an IEC at any port, the same can be used for all ports.
 - Any change/amendment in the particular AD code account details will have to be done at that port of registration only i.e. the port chosen by the IEC at the time of making application for registration.
 - There can be multiple AD codes and associated accounts registered against an IEC. All multiple AD codes will have to be registered in the System at any one of the ports. Thus, for an IEC, there can be different ports of registration for different AD codes.
 - Any change/amendment in the particular AD code account details will have to be done at that port of registration only.
4. The advisory is attached for your reference and information please. For any further requirement, kindly write us on E-mail: abhishek.sahdev@servicesepec.org / Mob: 9560264622

Yours sincerely,

Abhishek Sahdev
Services Export Promotion Council